



LEARNING CENTER - VISITOR ACCESS FORM

Proof of vaccination

All Learning Center attendees are required to be ***fully vaccinated**. Non-FM Global workers are asked to provide visual proof of their vaccination status to their FM Global meeting host before entering the Learning Center.

What we are doing to protect you

- Nightly cleaning
- Wiping of frequently touched surfaces
- Hand sanitizer provided throughout the building

Confirmed Covid-19 case

- FM Global encourages you to inform us if you receive a positive COVID-19 test up to 14 days after being in **close contact** with someone at our facility.

Close contact

Who? Anyone with whom you have been within **6ft** for **15 minutes** or more over a **24-hour period**.

When? Starting **2 days before** your symptoms (or date specimen provided for a positive COVID-19 test) and any time afterwards.

- Notification to FM Global of a positive COVID-19 case should be made by reporting your case through the following emails:

ReportCovid_Americas@FMGlobal.com

Christie.Pierce@fmglobal.com

In the email, include "Highly Restricted" in the subject line, provide your name, the name of your host on the day(s) that you were at our site and the names of anyone that you can remember being in **close contact** with.

- The information that you provide in your case notification will only be used to **anonymously** inform any **close contacts** that they may have been exposed to COVID-19, and to report the case if regulatorily required to.

- Similarly, FM Global will endeavor to notify you if we determine that you have been in close contact with a confirmed COVID-19 case.

COVID-19 Testing, Quarantine and Isolation

For testing, quarantine and isolation procedures please reference [MA Department of Health - COVID Guidelines](#)

C COVID-19 Testing Centers

Local COVID-19 Testing Centers include:

- <https://www.omdiagnostyclabs.com/>
- <https://www.walgreens.com/topic/promotion/covid-testing.jsp>

C COVID-19 Symptoms

Do not enter the facility if you have COVID 19 symptoms or if you are not in compliance with MA quarantine isolation procedure.

People have a wide range of symptoms reported – ranging from mild symptoms to severe illness. Symptoms may appear 2-14 days after exposure to the virus. Anyone can have mild to severe symptoms. People with these symptoms may have COVID-19:

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

This list does not include all possible symptoms.

*Fully Vaccinated

Means two weeks after your second dose in a two-dose series (e.g., Pfizer or Moderna vaccines), or two weeks after a single-dose vaccine (e.g., Johnson & Johnson vaccine). If you don't meet these requirements, regardless of your age, you are not considered fully vaccinated.